

NOTICE AND AGENDA

Notice is hereby given that the Annual General Meeting of Owners Corporation Plan No.2470, 162 Power Street, Hawthorn, will be held on Wednesday 8 December 2010 at Unit 5, 162 Power Street, Hawthorn commencing at 7:30pm. The meeting will conclude by 8:30pm.

At the meeting the members can:

- Consider reports from the committee and Manager
- Consider financial statements and the annual budget

- Vote to appoint a committee

- Vote to approve delegations

In accordance with the Owners Corporations Act:

You have a right to appoint a person (proxy) to represent you at this meeting

To appoint a proxy you need to complete an 'Owners Corporation Proxy Form' and return it to the Secretary before the meeting. Proxy forms are available from the Owners Corporation or Consumer Affairs Victoria on 1300 55 81 81 or www.consumer.vic.gov.au, or http://www.powerst.innobiz.com.au/proxy_form.doc.

If appointing a Power of Attorney as a proxy, please attach a copy of the Power of Attorney.

AGENDA ITEMS:

No.	Description
1	Election of chair, apologies, proxies, quorum & entitlement to vote, and nomination of minute taker
2	Minutes of Previous Meeting Minutes of the 2010 AGM held on 10 February 2010 have been circulated. Copies are available on the Owners Corporation website http://www.powerst.innobiz.com.au/meeting_index.htm
3	Business arising from Minutes of previous Meeting
4	Consideration of Reports <ul style="list-style-type: none"> • Committee's report • Grievance Committee report on complaints and disputes NIL <ul style="list-style-type: none"> • 4Site report re Financial Statements Financial statements for 2010 are available on the Owners Corporation's website http://www.powerst.innobiz.com.au/meeting_index.htm
5	Consideration of financial matters <ul style="list-style-type: none"> • Details of insurance and insurance valuation and review • Proposed Budget The proposed 2010 budget is available on the Owners Corporation's website http://www.powerst.innobiz.com.au/meeting_index.htm • Proposed fees The proposed 2010 fee statement is available on the Owners Corporation's website http://www.powerst.innobiz.com.au/meeting_index.htm Fees are payable on a half yearly basis, payable within 28 days of the date of issue of fee invoices. Outstanding balances will be subject to interest at the then applicable government penalty interest rate (currently 11%pa). Where payments, or any part thereof, is outstanding as at the due date the Owners Corporation accountants will issue an invoice/notice for the Outstanding amount – this invoice/notice will itself attract an additional charge of \$25.00 (charged by the accountants for each invoice/notice issued) plus the interest outstanding as at that date. Interest will continue to accumulate on the outstanding amount – and on any outstanding interest payments – at the designated rate to the date of payment of the amount in full.
6	Election of Committee
7	Appointment of Officers The Committee will elect its Chairperson and Secretary
8	Other Business

Details of person giving this notice

Russell T. Dawe

Secretary, Owners Corporation Plan 2470

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