

162 POWER STREET, HAWTHORN

OWNERS CORPORATION PLAN 2470

The Annual General Meeting of the Owners Corporation will be held in Unit 7, 162 Power St., Hawthorn on 27 May 2008 commencing at 7:30pm.

NOTICE OF MEETING AND AGENDA

No. Description

- 1 Election of chair, apologies, proxies, quorum & entitlement to vote, and nomination of minute taker
- 2 Minutes of Previous Meeting
- 3 Business arising from Minutes of previous Meeting
- 4 Consideration of Reports
 - Committee's report
 - Maintenance Plan report
- 5 Report from Manager
(Report provided by Melbourne Body Corporate Management, Hawthorn for year 2007)
- 6 Consideration of financial matters
 - Introduction of accountants (4Site Associates) and their agreed role
 - Financial Statements: (statements provided by MBCMH for 2007)
 - Details of insurance and insurance valuation and review
 - Proposed Budget
 - Proposed fees
- 7 Election of Committee
Given the change in Owners Corporation management, it is proposed that the existing committee continue through 2008
- 8 Appointment of Secretary
- 9 Appointment of Chairperson
- 10 Other Business

You have a right to appoint a person (proxy) to represent you at this meeting

To appoint a proxy you need to complete an 'Owners Corporation Proxy Form' and return it to the Secretary before the meeting. [Proxy forms](#) are available from the Owners Corporation or Consumer Affairs Victoria on 1300 55 81 81 or www.consumer.vic.gov.au. If appointing a Power of Attorney as a proxy, please attach a copy of the Power of Attorney.

Details of person giving this Notice

Russell Dawe, Secretary
PO Box 6168, Hawthorn West Vic 3122
email: rdawe@innobiz.com.au

Correspondence to the Owners Corporation should be directed to
Russell Dawe
PO Box 6168
Hawthorn West Vic 3122